



**North Carolina Department of Commerce  
Division of Workforce Solutions**

**DWS Policy Statement Number: PS 07-2019**

**Date: June 28, 2019**

**Subject: Finish Line Grants Operations  
Funds Request Form**

**From:**

**Linda Cheatham  
Assistant Secretary for Workforce**

**Purpose:** To provide guidance and instructions to local Workforce Development Boards on applying for Workforce Innovation and Opportunity Act Governor's Finish Line Grants Operations Funds. This policy statement also provides the Finish Line Grants Operations Funds Request Form and rescinds policy statement PS 09-2018.

**Background:** On July 12, 2018, Governor Cooper announced the Finish Line Grants program to help community college students who face unforeseen financial emergencies complete their training. The program leverages federal funds to help students pay for course materials, housing, medical needs, dependent care, or other financial emergencies that students may face through no fault of their own.

Grants will be available for a second year covering the 2019-2020 school year. Operations funds to provide support to Workforce Development Boards in operating the Finish Line Grants initiative are available, however, operations funds are limited.

The Finish Line Grants Frequently Asked Questions and other related documentation can be found at:

<https://www.nccommerce.com/workforce/workforce-professionals/finish-line-grants>.

**Action:** Workforce Development Boards who apply for operations funds must provide justification and a fully completed request using the attached form. Requests should be submitted by e-mail to the Finish Line Grants Coordinator.

**Effective Date:** Immediately

**Expiration:** June 30, 2020

**Contact:** Finish Line Grants Coordinator  
Division Planners

**Attachment 1:** Finish Line Grants Operations Funds Request Form

**EXPIRED**

## Finish Line Grants Operations Funds Request Form

**Local Area Name:** [Click here to enter name.](#)

I. Finish Line Grants Operations Funds for PY 2019 are requested in the amount of \$[Click here to enter amount.](#)

Please provide no more than a one page budget with detailed narrative for use of funds.

II. Provide the number of staff hours that will be dedicated to Finish Line Grants through these operations funds (full-time/part-time, 32 hours per week, etc.). [Click here to enter number of hours](#)

III. Please provide a detailed rationale for this request. [Click here to enter text.](#)

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Local Workforce Development Board  
Director Signature

[Click here to enter date.](#)

Date