



Appalachian  
Regional  
Commission

January 19, 2023

# North Carolina ARC Project Applications Non-Construction Projects

## Pre-Application Webinar

# Agenda

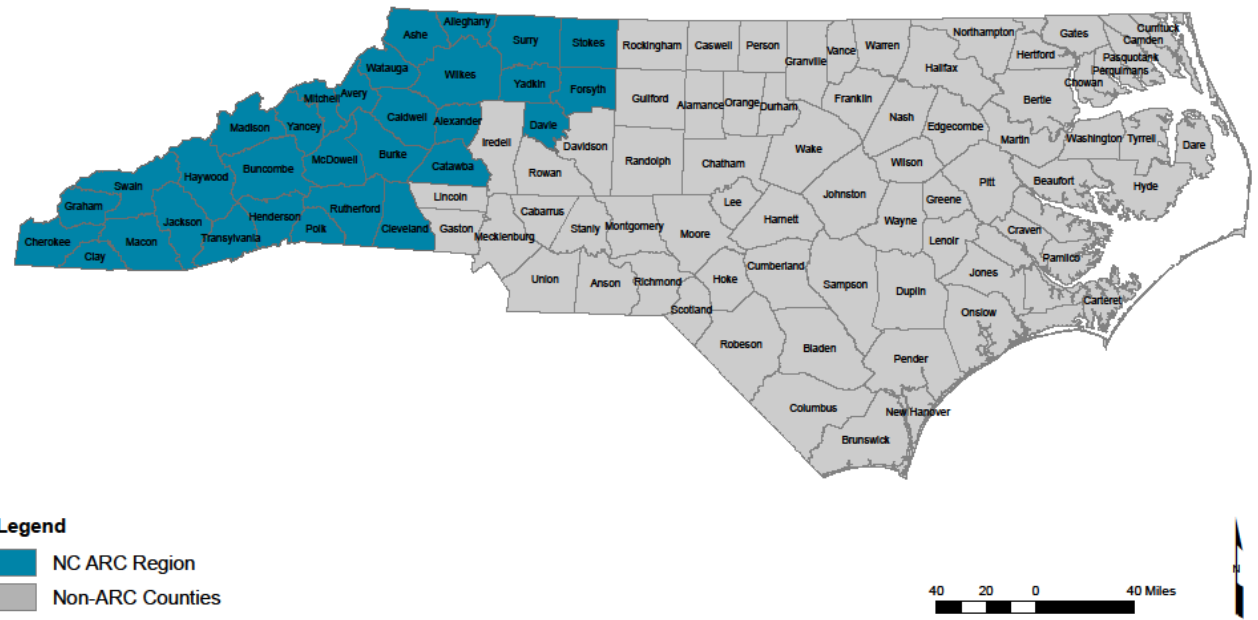
- ❖ Introductions and Webinar Overview (10 min)
- ❖ Application Checklist (40 min)
  - ✓ Required Application Forms
  - ✓ Executive Summary
  - ✓ Project Narrative
  - ✓ Budget Information
  - ✓ Match Requirements and Supporting Materials
- ❖ Compliance and Review (5 min)
- ❖ Next Steps for Application Review (5 min)

# ARC in NC

# ARC in North Carolina

Alexander, Alleghany, Ashe, Avery, Buncombe, Burke, Caldwell, Catawba, Cherokee, Clay, Cleveland, Davie, Forsyth, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rutherford, Stokes, Surry, Swain, Transylvania, Watauga, Wilkes, Yadkin, and Yancey

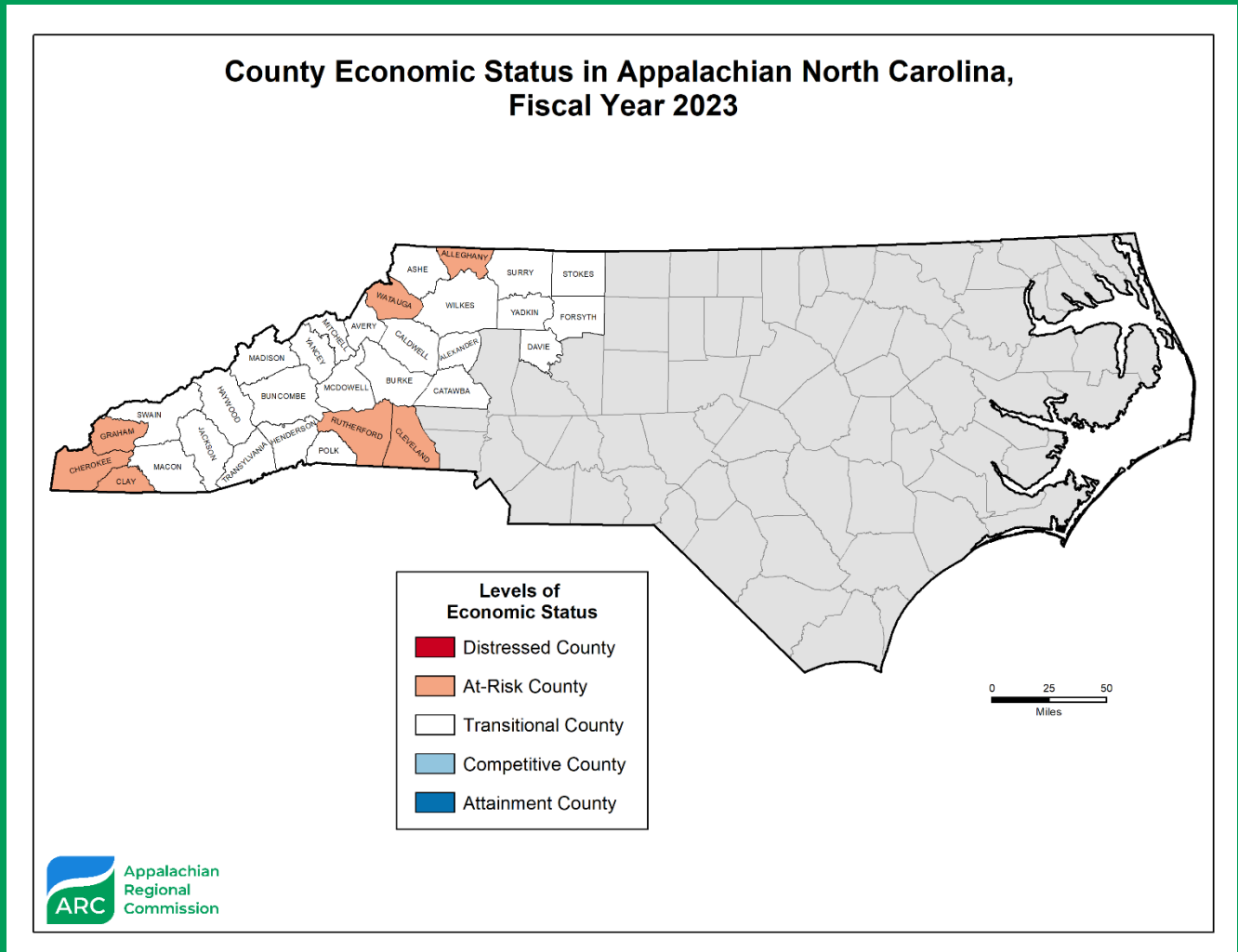
North Carolina Appalachian Regional Commission: ARC Counties



# County Economic Status, FY 2023

ARC's five county economic status designations are based on three indicators: three-year average unemployment rates, per capita market income, and poverty rates.

- **Distressed:** The most economically depressed counties, ranking in the worst 10% of the nation's counties
- **At-risk:** Counties at risk of becoming distressed
- **Transitional:** Counties transitioning between at-risk and competitive status.
- **Competitive:** Counties able to compete in the national economy but don't rank in the highest 10% of the nation's counties.
- **Attainment:** The economically strongest counties, ranking in the best 10% of the nation's counties.





# NORTH CAROLINA

STATE PROFILE | FISCAL YEAR 2021  
(OCTOBER 1, 2020–SEPTEMBER 30, 2021)

## FISCAL YEAR 2021 INVESTMENT SNAPSHOT



**\$8.9M** ARC INVESTMENT\*

**\$23.1M** PROJECT MATCH

**\$32.0M** TOTAL PROJECT INVESTMENT

**33** PROJECTS

**\$88.1M** ADDITIONAL PRIVATE INVESTMENTS LEVERAGED

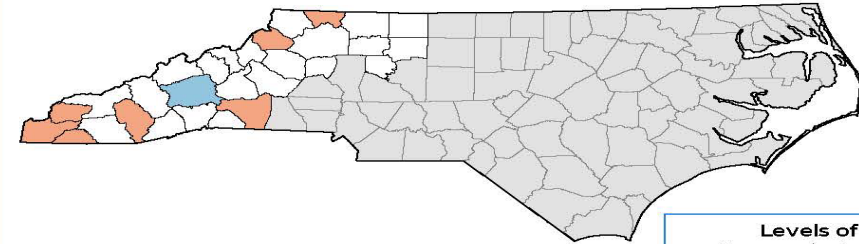
**980** JOBS CREATED OR RETAINED

**1,550** STUDENTS AND WORKERS TRAINED AND EDUCATED

**1,835** HOUSEHOLDS/BUSINESSES SERVED WITH INFRASTRUCTURE



## FY 2021 COUNTY ECONOMIC STATUS IN NORTH CAROLINA



### Levels of Economic Status

- Distressed County
- At-Risk County
- Transitional County
- Competitive County
- Attainment County
- Non-Appalachian County

## FISCAL YEAR 2021 INVESTMENT PRIORITIES



### READY WORKFORCE

**\$4.2M**

invested to increase the education, knowledge, skills, and health of North Carolina's Appalachian residents to work and succeed



### CRITICAL INFRASTRUCTURE

**\$2.2M**

invested in North Carolina's critical infrastructure development, including broadband, transportation, and water/wastewater systems



### ECONOMIC OPPORTUNITIES

**\$1.4M**

invested in entrepreneurial strategies to strengthen the economy in Appalachian North Carolina



### LEADERSHIP & COMMUNITY CAPACITY

**\$1.1M**

invested to build the capacity and skills of Appalachia's current and next-generation leaders and organizations in North Carolina to advance community and economic development

\*An additional \$5 million in Federal-aid Highway funds was approved by ARC for North Carolina projects through the Local Access Road program.

APPALACHIAN REGIONAL COMMISSION

LEARN MORE: [ARC.GOV/NORTH-CAROLINA](https://arc.gov/north-carolina)



Appalachian  
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Commission

# NC ARC Funding Timeline - FY 2023 2nd Round Projects

## Timeline

- Pre-Application Packet published on-line October 1, 2022.
- Pre-Applications will be due on November 10, 2022.
- Applicants will be invited to submit full applications by December 16, 2022.
- **Application Workshop – January 2023**
- Full Applications will be due on January 31, 2023 by 5:00 p.m.
- Governor's Project Recommendations will be submitted to ARC by March 1, 2023.

\*Dates subject to change.

# First Things First: The Application Checklist



# The Non -Construction Project Application Checklist: Your Guide to Creating a Complete Application Package

<https://www.arc.gov/resource/arc-non-construction-project-application-checklist/>

## ARC Non-Construction Project Application Checklist

All applicants requesting ARC investment funding should use this checklist to develop a complete project application. The framework for the checklist is based on [ARC's 2022-2026 Strategic Plan](#), which emphasizes strategic focus, collaboration, sustainability, and measurable impact. Words in bold identify materials that should be included as supporting materials.

List the page in your application where the required information can be found in the blank space next to each section and subsection. Submit completed applications to your state's ARC program office.

### SECTION 1: Transmittal Letter

### SECTION 2: REQUIRED APPLICATION FORMS, Page # \_\_\_\_

Include the required application forms:

- ☐ Federal Standard Form 424: Application for Federal Assistance  
    • (Include ARC funds and all matching funds)
- ☐ Federal Standard Form 424A: Budget Information for Non-Construction Programs
- ☐ Federal Standard Form 424B: Non-Construction Assurances
- ☐ ARC Memorandum of Understanding
- ☐ Forms required by state ARC program offices (ARC Form 3 may be required)

### SECTION 3: EXECUTIVE SUMMARY, Page # \_\_\_\_

- ☐ Provide a short executive summary of project goals and strategies, purpose, key activities, strategic rationale, collaborative partnerships, project sustainability and capacity, and performance measures. This should be a synopsis of the longer project narrative, provided in Section 4. See the ARC [Executive Summary template](#) for format and guidance.

### SECTION 4: PROJECT NARRATIVE, Page # \_\_\_\_

*Formatting instructions: Use the headings below as headings in the project narrative. The suggested length of the narrative is five to eight pages. Please number the pages.*

#### 1. Goals and Strategies, Page # \_\_\_\_

- ☐ List the primary ARC goal and the primary ARC objective the project will address (one goal and one objective only). See ARC's 2022-2026 Strategic Plan for a list of ARC goals and objectives.
- ☐ List the primary ARC state strategy the project will address. Consult your state's most recent Strategy Statement and your state's ARC program manager for additional guidance.

#### 2. Project Description, Page # \_\_\_\_

- ☐ Describe the project's primary purpose, main activities, and expected outcomes.
- ☐ Identify the counties where the proposed project will be based and the counties in the project's entire service area. If the project is not county-wide, identify the census tracts (and economic status, particularly if a Distressed Area) of the project's entire service area. See ARC's County Economic Status tables and map.
- ☐ Provide a detailed work plan that includes a description of all major project activities (what will be done and by whom) and timelines for each activity during the course of the project. Include as many details as possible.

# The Four Pillars of ARC Projects



# Four Keys to Writing a Solid Application

Clear

Concise

Comprehensive

Consistent

# Section 1: State Transmittal Letter (your state program manager will provide)

## Section 2: Required Application Forms

# Required Federal Forms:

- Federal Standard Form 424: Application for Federal Assistance
- Federal Standard Form 424A: Budget Information
- Federal Standard Form 424B: Grantee Assurances
- ARC Memorandum of Understanding

[www.arc.gov/grant-resources/](http://www.arc.gov/grant-resources/)



# Standard Form 424

OMB Number: 4040-0004  
Expiration Date: 12/31/2022

| Application for Federal Assistance SF-424  |  |
|--|--|
| <b>* 1. Type of Submission:</b><br><input type="checkbox"/> Preapplication<br><input type="checkbox"/> Application<br><input type="checkbox"/> Changed/Corrected Application | <b>* 2. Type of Application:</b><br><input type="checkbox"/> New<br><input type="checkbox"/> Continuation<br><input type="checkbox"/> Revision<br><b>* If Revision, select appropriate letter(s):</b><br><input type="text"/><br><b>* Other (Specify):</b><br><input type="text"/> |
| <b>* 3. Date Received:</b><br><small>Completed by Grants.gov upon submission.</small>  | <b>4. Applicant Identifier:</b><br><input type="text"/>  |
| <b>5a. Federal Entity Identifier:</b><br><input type="text"/>  | <b>5b. Federal Award Identifier:</b><br><input type="text"/>   |
| <b>State Use Only:</b>   |  |
| <b>6. Date Received by State:</b><br><input type="text"/>  | <b>7. State Application Identifier:</b><br><input type="text"/>  |
| <b>8. APPLICANT INFORMATION:</b>   |  |
| <b>* a. Legal Name:</b><br><input type="text"/>  |  |
| <b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b><br><input type="text"/>   | <b>* c. Organizational DUNS:</b><br><input type="text"/>   |
| <b>d. Address:</b>   |  |
| <b>* Street1:</b><br><input type="text"/>  |  |
| <b>* Street2:</b><br><input type="text"/>  |  |
| <b>* City:</b><br><input type="text"/>   |  |
| <b>* County/Parish:</b><br><input type="text"/>  |  |
| <b>* State:</b><br><input type="text"/>  |  |
| <b>* Province:</b><br><input type="text"/>   |  |
| <b>* Country:</b><br><input type="text"/> USA: UNITED STATES   |  |
| <b>* Zip / Postal Code:</b><br><input type="text"/>  |  |
| <b>e. Organizational Unit:</b>   |  |
| <b>Department Name:</b><br><input type="text"/>  | <b>Division Name:</b><br><input type="text"/>  |
| <b>f. Name and contact information of person to be contacted on matters involving this application:</b>  |  |
| <b>Prefix:</b><br><input type="text"/>   | <b>* First Name:</b><br><input type="text"/>   |
| <b>Middle Name:</b><br><input type="text"/>  |  |
| <b>* Last Name:</b><br><input type="text"/>  |  |
| <b>Suffix:</b><br><input type="text"/>   |  |
| <b>Title:</b><br><input type="text"/>  |  |
| <b>Organizational Affiliation:</b><br><input type="text"/>   |  |
| <b>* Telephone Number:</b><br><input type="text"/>   | <b>Fax Number:</b><br><input type="text"/>   |
| <b>* Email:</b><br><input type="text"/>  |  |

| Application for Federal Assistance SF-424  |  |
|--|--|
| <b>* 9. Type of Applicant 1: Select Applicant Type:</b><br><input type="text"/>  |  |
| <b>Type of Applicant 2: Select Applicant Type:</b><br><input type="text"/>   |  |
| <b>Type of Applicant 3: Select Applicant Type:</b><br><input type="text"/>   |  |
| <b>* Other (specify):</b><br><input type="text"/>  |  |
| <b>* 10. Name of Federal Agency:</b><br><input type="text"/>   |  |
| <b>11. Catalog of Federal Domestic Assistance Number:</b><br><input type="text"/>  |  |
| <b>CFDA Title:</b><br><input type="text"/>   |  |
| <b>* 12. Funding Opportunity Number:</b><br><input type="text"/>   |  |
| <b>* Title:</b><br><input type="text"/>  |  |
| <b>13. Competition Identification Number:</b><br><input type="text"/>  |  |
| <b>Title:</b><br><input type="text"/>  |  |
| <b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b><br><input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> |  |
| <b>* 15. Descriptive Title of Applicant's Project:</b><br><input type="text"/>   |  |
| <small>Attach supporting documents as specified in agency instructions.</small><br><input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>          |  |

| Application for Federal Assistance SF-424   |  |
|---|--|
| <b>16. Congressional Districts Of:</b>  |  |
| <b>* a. Applicant:</b><br><input type="text"/>  | <b>* b. Program/Project:</b><br><input type="text"/> |
| <small>Attach an additional list of Program/Project Congressional Districts if needed.</small><br><input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>  |  |
| <b>17. Proposed Project:</b>  |  |
| <b>* a. Start Date:</b><br><input type="text"/>   | <b>* b. End Date:</b><br><input type="text"/>        |
| <b>18. Estimated Funding (\$):</b>  |  |
| <b>* a. Federal:</b><br><input type="text"/>  |  |
| <b>* b. Applicant:</b><br><input type="text"/>  |  |
| <b>* c. State:</b><br><input type="text"/>  |  |
| <b>* d. Local:</b><br><input type="text"/>  |  |
| <b>* e. Other:</b><br><input type="text"/>  |  |
| <b>* f. Program Income:</b><br><input type="text"/>   |  |
| <b>* g. TOTAL:</b><br><input type="text"/>  |  |
| <b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>   |  |
| <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>   |  |
| <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.   |  |
| <input type="checkbox"/> c. Program is not covered by E.O. 12372.   |  |
| <b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>  |  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No  |  |
| <small>If "Yes", provide explanation and attach</small><br><input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>   |  |
| <b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b> |  |
| <input type="checkbox"/> ** I AGREE   |  |
| <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>  |  |
| <b>Authorized Representative:</b>   |  |
| <b>Prefix:</b><br><input type="text"/>  | <b>* First Name:</b><br><input type="text"/>         |
| <b>Middle Name:</b><br><input type="text"/>   |  |
| <b>* Last Name:</b><br><input type="text"/>   |  |
| <b>Suffix:</b><br><input type="text"/>  |  |
| <b>* Title:</b><br><input type="text"/>   |  |
| <b>* Telephone Number:</b><br><input type="text"/>  | <b>Fax Number:</b><br><input type="text"/>           |
| <b>* Email:</b><br><input type="text"/>   |  |
| <b>* Signature of Authorized Representative:</b><br><input type="text"/>  | <b>* Date Signed:</b><br><input type="text"/>        |

Make sure to use correct legal name, include all funding sources, have all authorized reps sign, and include email of authorized rep

# SF424A – Non-Construction Project Budget Form

BUDGET INFORMATION - Non-Construction Programs

OMB Approval No. 0348-0044

| SECTION A - BUDGET SUMMARY                      |  |                             |                    |                       |                    |               |
|---|--|-----------------------------|--------------------|-----------------------|--------------------|---------------|
| Grant Program<br>Function<br>or Activity<br>(a) | Catalog of Federal<br>Domestic Assistance<br>Number<br>(b) | Estimated Unobligated Funds |                    | New or Revised Budget |                    |               |
|   |  | Federal<br>(c)              | Non-Federal<br>(d) | Federal<br>(e)        | Non-Federal<br>(f) | Total<br>(g)  |
| 1. ARC  |  | \$ 100,000.00               | \$ 50,000.00       |                       |                    | \$ 150,000.00 |
| 2.  |  |                             |                    |                       |                    | 0.00          |
| 3.  |  |                             |                    |                       |                    | 0.00          |
| 4.  |  |                             |                    |                       |                    | 0.00          |
| 5. Totals                                       |  | \$ 100,000.00               | \$ 50,000.00       | \$ 0.00               | \$ 0.00            | \$ 150,000.00 |
| SECTION B - BUDGET CATEGORIES                   |  |                             |                    |                       |                    |               |
| 6. Object Class Categories                      | GRANT PROGRAM, FUNCTION OR ACTIVITY                        |                             |                    |                       | Total<br>(5)       |               |
|   | (1) ARC  | (2) Match                   | (3)                | (4)                   |                    |               |
| a. Personnel                                    | \$ 55,000.00   | \$ 30,000.00                |                    |                       | \$ 85,000.00       |               |
| b. Fringe Benefits                              | 15,000.00  | 5,500.00                    |                    |                       | 20,500.00          |               |
| c. Travel                                       | 500.00   | 1,500.00                    |                    |                       | 2,000.00           |               |
| d. Equipment                                    | 8,000.00   |                             |                    |                       | 8,000.00           |               |
| e. Supplies                                     |  | 3,000.00                    |                    |                       | 3,000.00           |               |
| f. Contractual                                  | 21,500.00  | 10,000.00                   |                    |                       | 31,500.00          |               |
| g. Construction                                 |  |                             |                    |                       | 0.00               |               |
| h. Other  |  |                             |                    |                       | 0.00               |               |
| i. Total Direct Charges (sum of 6a-6h)          | 100,000.00   | 50,000.00                   | 0.00               | 0.00                  | 150,000.00         |               |
| j. Indirect Charges                             |  |                             |                    |                       | 0.00               |               |
| k. TOTALS (sum of 6i and 6j)                    | \$ 100,000.00  | \$ 50,000.00                | \$ 0.00            | \$ 0.00               | \$ 150,000.00      |               |
|   |  |                             |                    |                       |                    |               |
| 7. Program Income                               |  |                             |                    |                       | 0.00               |               |

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)  
Prescribed by OMB Circular A-102

| SECTION C - NON-FEDERAL RESOURCES   |                                |             |                   |             |             |
|---|--------------------------------|-------------|-------------------|-------------|-------------|
| (a) Grant Program   | (b) Applicant                  | (c) State   | (d) Other Sources | (e) TOTALS  |             |
| 8.  | \$                             | \$          | \$                | \$ 0.00     |             |
| 9.  |                                |             |                   | 0.00        |             |
| 10.   |                                |             |                   | 0.00        |             |
| 11.   |                                |             |                   | 0.00        |             |
| 12. TOTAL (sum of lines 8-11)   | \$ 0.00                        | \$ 0.00     | \$ 0.00           | \$ 0.00     |             |
| SECTION D - FORECASTED CASH NEEDS   |                                |             |                   |             |             |
| 13. Federal   | Total for 1st Year             | 1st Quarter | 2nd Quarter       | 3rd Quarter | 4th Quarter |
|   | \$ 0.00                        | \$          | \$                | \$          | \$          |
| 14. Non-Federal   | 0.00                           |             |                   |             |             |
| 15. TOTAL (sum of lines 13 and 14)  | \$ 0.00                        | \$ 0.00     | \$ 0.00           | \$ 0.00     | \$ 0.00     |
| SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT |                                |             |                   |             |             |
| (a) Grant Program   | FUTURE FUNDING PERIODS (Years) |             |                   |             |             |
|   | (b) First                      | (c) Second  | (d) Third         | (e) Fourth  |             |
| 16.   | \$                             | \$          | \$                | \$          |             |
| 17.   |                                |             |                   |             |             |



# SF424B – Grantee Assurances

OMB Approval No. 0348-0040

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

# Memorandum of Understanding (MOU)

Appalachian Regional Commission  
Program Operations Division  
1666 Connecticut Ave, NW  
Washington, DC 20009

Phone 202-884-7750  
Fax 202-884-7682

## Memorandum of Understanding For ARC Projects

Project Name: \_\_\_\_\_

State: \_\_\_\_\_ Federal Agency: \_\_\_\_\_

### The Following Conditions Apply to all ARC Projects

|  |  |
|--|--|
| <b>Deadline:</b>   | The Commission may revoke or revise its approval of any project if work intended to be assisted is not underway within 18 months after the date of approval of such project.   |
| <b>Davis Bacon Wages:</b>  | Davis Bacon wage rates (as determined by the Department of Labor for your respective area) must be paid for all construction projects in accordance with Section 402 of the Appalachian Regional Development Act of 1965, as amended.  |
| <b>ARC Underrun Policy:</b>                                      | Each disbursement of funds for a project receiving assistance from more than one Federal source will be deemed to be a proportional disbursement from each source. In the event of an underrun, the ARC will be entitled to recover its proportionate share of the underrun.   |
| <b>Additional Funds Added to the Project After ARC Approval:</b> | It is understood that if the applicant receives additional funding from any new source towards the eligible cost of this project after the ARC approval, these funding sources should not be used to reduce the amount of local funds pledged. If new funds are made available to this project, the ARC and the Basic Federal Agency, if any, should be notified immediately. ARC reserves the right to reconsider the level of its funding approval in such an eventuality. |
| <b>Changes in Scope:</b>   | It is understood that a change-in-scope may not be implemented without prior written approval from the ARC and the Basic Federal Agency, if any. A change of scope is any major change to the project design, the type of project to be completed, capacity of the system, size of project, the number and/or type of customers served or equipment items purchased.   |
| <b>Close Working Relationship With Basic Federal Agency:</b>     | It is understood that the applicant must work closely with the Basic Federal Agency identified in the ARC application, if any, and follow bidding and contract award procedures to insure that all pertinent Federal laws are complied with. Coordination with the Federal agency begins with filing an application with the basic Federal agency.   |
| <b>Restrictions on Assistance:</b>                               | ARC funds shall not be used for: a. any form of assistance to relocating industries; b. recruitment activities that place a state in competition with other state or states; and c. projects that promote unfair competition between businesses within the same immediate service area.  |
| <b>Cornerstone or Plaque:</b>                                    | Any facility constructed in whole or in part by funds provided under the ARDA shall include a cornerstone, or plaque appropriately acknowledging the assistance provided through the ARC program, provided that such an item not be required if it would be prohibited as an eligible project cost under the basic federal program through which the ARDA assistance is provided.  |

Applicant/Authorized Representative \_\_\_\_\_

Date \_\_\_\_\_

# Section 3: Executive Summary

# Executive Summary

This document serves to guide you through writing a summary for your proposed project. We ask for only the most pertinent information and that you use concise, consolidated language (don't worry, this is only the start – you will have the chance to explain in much greater detail in the narrative portions of your application package 😊 )

[www.arc.gov/grant-resources/](http://www.arc.gov/grant-resources/)

## Executive Summary Format

(2 pages maximum)

**Project Title:** Identify descriptive title of the project

**Project Grantee:** Identify applicant's legal name

**Counties Served:** Identify each county and its economic status (e.g. transitional, distressed, etc.)

**Basic Agency:** Identify the administering agency (construction projects only)

**Goal/Strategy:** Identify the primary ARC Goal and State Strategy that project will address

**Purpose:** 1-sentence statement describing purpose of proposed project

| Funding:     | Amount           | %           | Source                                |
|--------------|------------------|-------------|---------------------------------------|
| ARC          | \$200,000        | 36%         | Area Development, Distressed Counties |
| Federal      | 200,000          | 36%         | Other Federal Grant                   |
| State        | 100,000          | 18%         | State Grant                           |
| <u>Local</u> | <u>100,000</u>   | <u>10%</u>  | (Other Federal Loan, Grantee, etc.)   |
| <b>Total</b> | <b>\$560,000</b> | <b>100%</b> |                                       |

**Project Description:** (Maximum 1-2 paragraphs) Describe major activities to be conducted. The description should address who, what, where, when and how for each major activity.

**Strategic Rationale:** (1 paragraph max)

- Identify the problems and/or opportunities project will address.
- Explain the critical circumstances that compel project to be funded by ARC.
- Describe how project supports a regional strategy or plan.

**Collaborative Partnerships:** (1 paragraph max)

- Identify local, regional and/or state partnerships that will support project.

**Project Sustainability & Capacity:** (1 paragraph max)

- Describe capacity to undertake the proposed activity by describing previous experience with similar activity.
- Explain how the project will be sustainable once ARC support is no longer available.

**Impact Measures:**

- Identify quantifiable output and outcome measures, consistent with ARC guidance (include any leveraged private investment resulting from the project).

# Section 4: Project Narrative

## **Project Narrative**

***(suggested length 5-8 pages, please number pages)***

- 1. Goals and Strategies**
- 2. Project Description**
- 3. Strategic Rationale**
- 4. Performance Measures**
- 5. Collaborative Partnerships**
- 6. Project Sustainability and Organizational Capacity**

## STRATEGIC

Aligns with  
community goals  
& regional plans

# Project Narrative

## *Part 1. ARC Goals/Objectives and State Strategies*

- ✓ Identify one ARC Strategic Goal and Objective and one NC State Strategy
- ✓ ARC's Strategic Plan for 2022-2026 may be found on our website, in project guidelines, and in other resource material.
- ✓ The Strategic Plans of Appalachian States may also be accessed on our website or through the office of your State Program Manager.

# ARC Strategic Goals 2022-2026



**BUILDING APPALACHIAN BUSINESSES:** Strengthen and diversify the Region's economy through inclusive economic development strategies and investments in entrepreneurship and business development.



**BUILDING APPALACHIA'S WORKFORCE ECOSYSTEM:** Expand and strengthen community systems (education, healthcare, housing, childcare, and others) that help Appalachians obtain a job, stay on the job, and advance along a financially sustaining career pathway.



**BUILDING APPALACHIA'S INFRASTRUCTURE:** Ensure that the residents and businesses of Appalachia have access to reliable, affordable, resilient, and energy efficient utilities and infrastructure in order to successfully live and work in the Region.



**BUILDING REGIONAL CULTURE AND TOURISM:** Strengthen Appalachia's community and economic development potential by preserving and investing in the Region's local cultural heritage and natural assets.



**BUILDING COMMUNITY LEADERS AND CAPACITY:** Invest in the capacity of local leaders, organizations, and communities to address local challenges by providing technical assistance and support to access resources, engage partners, identify strategies and tactics, and conduct effective planning and project execution.



# Project Narrative

(Continued)

## *Part 2. Project Description*

Here is your opportunity to promote your project idea or concept by a thorough explanation of its intended scope, reach, and impact.

In 1-2 paragraphs, write about the projects primary purpose, its main activities, and expected impacts

## Also include in your project description...

- A detailed workplan about major project activities (those involved, project calculations, timelines, beneficiaries, and the like)
- Provide information on the counties that are impacted and note the designated economic status of each – attach maps
- If not county-wide, ID the census tracts of the project's service area noting distressed areas in non-distressed counties
- Describe marketing/program promotion campaigns or any plans for transfer of ownership once the project is completed

# Project Narrative

(Continued)

## *Part 3. Strategic Rationale*

- Describe any problems, opportunities, or unmet demand that the project will address and how these issues impact the community.
- Explain why the proposed project is the most practical, cost-effective, and beneficial way to achieve the desired results.
- Explain how the proposed project represents progress toward addressing a regional strategy, such as a comprehensive plan.



# Project Narrative

(Continued)

**IMPACTFUL**

Includes specific  
performance  
targets

## *Part 4. Performance Measures*

- **Very Important!**
- Performance/Impact Measures show the value and benefits of the investment.
- Performance measures are identified in grant application (projected) and verified at project closeout (actual).
- Only include measure found in the ARC Performance Measure Guide.
- Measures are either paired or stand-alone; some projects have both.
- Method/s used to calculate and track performance measures need to be established at time of application.
- Include commitment letters or documentation that support measures when appropriate.

# Performance Measure Guidance



## Guide to ARC Project Performance Measures

All ARC projects must have documented output and outcome performance measures. Estimated measures are included in project applications and actual measures are reported in the project closeout reports. This guide lists and defines the performance measures that may be used for ARC projects. Every ARC project must have at least one output measure and one outcome measure from the lists below. Some output measures can be used with a range of outcome measures (these are called "stand-alone measures"), and some output measures must be used with specific outcome measures (these are called "paired measures"). Projects that have paired output and outcome measures may also have a stand-alone output or outcome measure with no corresponding measure.

### Stand-Alone Performance Measures

*Stand-alone output measures can be used with any of the outcome measures on the stand-alone outcome measures list below.*

#### Stand-Alone Output Measures

- access road miles
- acreage
- data--megabits per second (Mbps)
- data--terabytes (TB)
- gas--million cubic feet (MMCF)
- gas--million cubic feet per day (MMCFD)
- heat--million BTU (MMBTU)
- heat--million BTU per day (MMBTUD)
- linear feet
- million gallons (MG))
- million gallons per day (MGD)
- new visitors: days
- new visitors: overnights
- power- kilowatt-hours (kWh) per year
- power--kilowatts (kW)

- plans/reports
- square feet
- waste--tons per day reduced/reused/recycled (TPD)
- waste--tons reduced/reused/recycled

#### Stand-Alone Outcome Measures

- businesses created
- costs reduced
- housing units constructed/rehabbed
- jobs created
- jobs retained
- leveraged private investment (LPI)
- programs implemented
- revenues increased: export sales
- revenues increased: non-export sales
- telecom sites

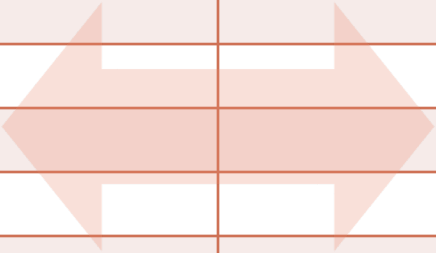
[www.arc.gov/resource/guide-to-arc-project-performance-measures/](http://www.arc.gov/resource/guide-to-arc-project-performance-measures/)

# Performance Measures

## Paired Measures

- The outputs and outcomes **must be paired** as shown in the chart below
- The number “improved” (outcome) is always **equal to or a subset of** the number “served” (output)

| OUTPUTS                   | OUTCOMES                    |
|---------------------------|-----------------------------|
| Businesses Served         | Businesses Improved         |
| Communities Served        | Communities Improved        |
| Households Served         | Households Improved         |
| Organizations Served      | Organizations Improved      |
| Participants Served       | Participants Improved       |
| Patients Served           | Patients Improved           |
| Students Served           | Students Improved           |
| Workers / Trainees Served | Workers / Trainees Improved |



# Performance Measures

## Stand-Alone Measures

Common stand-alone outputs and outcomes:

| OUTPUTS  | OUTCOMES                             |
|--|--------------------------------------|
| Access road miles                              | Programs implemented                 |
| Acres  | Businesses created                   |
| Data - Mbps                                    | Revenues increased                   |
| Linear feet (water, sewer, fiber, trail, etc.) | Jobs created**                       |
| Square feet                                    | Jobs retained**                      |
| Million gallons / Million gallons per day      | Leveraged Private Investment (LPI)** |
| New visitors (days / overnights)               |                                      |
| Plans/Reports                                  | **Must be verified via letter from   |
|  | employer, investor, etc.             |



## COLLABORATIVE

Cultivates  
partnerships and  
connects  
communities

# Project Narrative

(Continued)

## *Part 5. Collaborative Partnerships*

- Describe partnerships or collaborations with other local, state, regional, and federal partners in the development of the proposal.
- Partnership is more than just “we support this project.” How are your partners involved?
- Provide letters of engagement from partner organizations that commit to undertake specific activities in support of the project.



# Project Narrative

(Continued)

**SUSTAINABLE**

Continues  
beyond the grant  
period

## *Part 6. Project Sustainability and Organizational Capacity*

Show us that you have the organizational capabilities to successfully execute your project and that it will have lasting effects:

- What is your organization's experience with similar activities?
- What is your experience with federal grant awards?
- What are the qualifications of those who are involved with the project?
- For Access to Capital projects, include staff finance background and experience with investment committees.
- How will project activities continue after the grant period ends?

# Section 5: Budget Information, Match Requirements, and Supporting Materials

# Primary Components

- 424A Budget Form
- Budget Narrative
- ARC Match Rate Calculation
- Match Funding Commitment Letters



# Non-Construction Project Budget (SF424A page 1)

- **Section A (Budget Summary):**
  - Grant Program is ARC
  - Federal (ARC) and Non-Federal (Match) funds entered under Estimated Unobligated Funds section
- **Section B (Budget Breakdown):**
  - Project budget expenses must align with the scope of project activities
  - Consistent project costs across standard forms and budget narrative
  - Indirect costs **must** be included in budget submitted in application
  - Program Income (uncommon) - ordinarily deducted from award; can be counted towards match with prior approval

OMB Approval No. 0348-0044

| BUDGET INFORMATION - Non-Construction Programs |   |                             |                 |                                |                 |                 |
|--|---|-----------------------------|-----------------|--------------------------------|-----------------|-----------------|
| SECTION A - BUDGET SUMMARY                     |   |                             |                 |                                |                 |                 |
| Grant Program Function or Activity (a)         | Catalog of Federal Domestic Assistance Number (b) | Estimated Unobligated Funds |                 | New or Revised Budget          |                 |                 |
|  |   | Federal (c)                 | Non-Federal (d) | Federal (e)                    | Non-Federal (f) | Total (g)       |
| 1. ARC   | Leave Blank                                       | \$ ARC Funds                | \$ Match Funds  | \$                             | \$              | \$ Total Budget |
| 2.   |   |                             | \$              |                                | \$              |                 |
| 3.   |   |                             |                 |                                |                 |                 |
| 4.   |   |                             |                 |                                |                 |                 |
| 5. Totals                                      |   | \$ 0.00                     | \$ 0.00         | \$ 0.00                        | \$ 0.00         | \$              |
| SECTION B - BUDGET CATEGORIES                  |   |                             |                 |                                |                 |                 |
| 6. Object Class Categories                     | (1)   | (2)                         | (3)             | (4)                            | Total (5)       |                 |
| a. Personnel                                   | ARC Funds   | Match Funds                 | Leave Blank     | Budget Category Totals Go Here |                 |                 |
| b. Fringe Benefits                             |   |                             |                 |                                |                 |                 |
| c. Travel                                      |   |                             |                 |                                |                 |                 |
| d. Equipment                                   |   |                             |                 |                                |                 |                 |
| e. Supplies                                    |   |                             |                 |                                |                 |                 |
| f. Contractual                                 |   |                             |                 |                                |                 |                 |
| g. Construction                                |   |                             |                 |                                |                 |                 |
| h. Other                                       |   |                             |                 |                                |                 |                 |
| i. Total Direct Charges (sum of 6a-6h)         |   |                             |                 |                                |                 |                 |
| j. Indirect Charges                            |   |                             |                 |                                |                 |                 |
| k. TOTALS (sum of 6i and 6j)                   |   |                             |                 |                                |                 |                 |
| 7. Program Income                              | \$  | \$                          | \$              | \$                             | \$ 0.00         |                 |

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Prescribed by OMB Circular A-102

# Non-Construction Project Budget (SF424A page 2)

| SECTION C - NON-FEDERAL RESOURCES   |                                |                                   |             |                                       |             |
|---|--------------------------------|-----------------------------------|-------------|---------------------------------------|-------------|
| (a) Grant Program   |                                | (b) Applicant                     | (c) State   | (d) Other Sources                     | (e) TOTALS  |
| 8. ARC - name of matching funds source  |                                | \$                                | \$          | \$                                    | \$          |
| 9. ARC - name of matching funds source  |                                | \$                                |             |                                       |             |
| 10.etc.   |                                | \$                                |             |                                       |             |
| 11.   |                                | \$                                |             |                                       |             |
| 12. TOTAL (sum of lines 8-11)   |                                | \$                                | \$          | \$                                    | \$          |
| SECTION D - FORECASTED CASH NEEDS   |                                |                                   |             |                                       |             |
| 13. Federal   | Total for 1st Year             | 1st Quarter                       | 2nd Quarter | 3rd Quarter                           | 4th Quarter |
|   | \$                             | \$                                | \$          | \$                                    | \$          |
| 14. Non-Federal   | \$                             |                                   |             |                                       |             |
| 15. TOTAL (sum of lines 13 and 14)  | \$                             | \$                                | \$          | \$                                    | \$          |
| SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT |                                |                                   |             |                                       |             |
| (a) Grant Program   | FUTURE FUNDING PERIODS (Years) |                                   |             |                                       |             |
|   | (b) First                      | (c) Second                        | (d) Third   | (e) Fourth                            |             |
| LEAVE THIS SECTION BLANK  | \$                             | \$                                | \$          | \$                                    |             |
|   |                                |                                   |             |                                       |             |
| 18.   |                                |                                   |             |                                       |             |
| 19.   |                                |                                   |             |                                       |             |
| 20. TOTAL (sum of lines 16-19)  | \$                             | \$                                | \$          | \$                                    | 0.00        |
| SECTION F - OTHER BUDGET INFORMATION  |                                |                                   |             |                                       |             |
| 21. Direct Charges: LEAVE THIS SECTION BLANK                                    |                                | 22. Indirect Charges:             |             |                                       |             |
| 23. Remarks:  |                                | Authorized for Local Reproduction |             | Standard Form 424A (Rev. 7-97) Page 2 |             |

# Indirect Costs

- Costs not directly related to the project, but necessary for **general operations** - rent, utilities, accounting, record keeping, etc.
- Calculated as a % of the **modified total direct costs**
- Indirect costs exceeding 10% may be considered **if already approved by another federal agency**
- Cost rate above 10% may be credited towards match funding commitment
- If you do not have an established indirect cost rate, **you may use 10% of the modified total direct costs**

# Budget Narrative

- Very important to provide detailed explanation of expenditures and how they align with project scope!
  - ✓ Details on Personnel & Fringe Benefits, Contractual expenses
  - ✓ Purpose of Travel
  - ✓ Itemize Supplies and Equipment
  - ✓ Include information on procurement procedures and copy of procurement policy
  - ✓ Itemize “Other” budget line items. No “Miscellaneous items” or “Etc.”
  - ✓ Include subtotals for each category

- Figures should align with SF-424A
- Recommend preparing in Excel or other budgeting software

Template on ARC's website,  
<https://www.arc.gov/resource/budget-narrative->

| PERSONNEL          |                               | ARC       | Match     | TOTAL     |
|--------------------|-------------------------------|-----------|-----------|-----------|
| Coffee brewer      | 100 hours x \$15/hour         | \$ 1,000  | \$ 500    | \$ 1,500  |
| Senior go-getter   | 30 hours x \$25/hour          | \$ 275    | \$ 475    | \$ 750    |
| Problem solvers    | 10 ppl x 40 hours x \$20/hour | \$ 6,000  | \$ 2,000  | \$ 8,000  |
| Big boss           | \$60,000 @ 5%                 | \$ 1,500  | \$ 1,500  | \$ 3,000  |
| Subtotal Personnel |                               | \$ 8,775  | \$ 4,475  | \$ 13,250 |
| SUPPLIES           |                               | ARC       | Match     | TOTAL     |
| Toolkits           | 10 kits @ \$3,500ea           | \$ 25,000 | \$ 10,000 | \$ 35,000 |
| Computers          | 10 laptops @ \$900ea          | \$ 7,000  | \$ 2,000  | \$ 9,000  |
| Office supplies    | paper, pens, telephones       |           | \$ 1,000  | \$ 1,000  |
| Subtotal Supplies  |                               | \$ 32,000 | \$ 13,000 | \$ 45,000 |
| TOTAL PROJECT      |                               | \$ 40,775 | \$ 17,475 | \$ 58,250 |

# Budget Narrative

- Provide description and status/timing of non-ARC match, as well as description of in-kind match:
  - What is the in-kind match? If personnel time, what will they be doing?
  - How was the value determined? If personnel, provide # of hours and pay rate.

| Match  | Type    | Source | Status    | Amount    |
|--|---------|--------|-----------|-----------|
| NC DEQ   | State   | State  | Pending   | \$400,000 |
| Town of Grantsville  | In-Kind | Local  | Committed | \$10,000  |
| 2 Town employees @ 200 hours @ \$25/hour performing XYZ tasks. |         |        |           |           |
| Total  |         |        |           | \$410,000 |



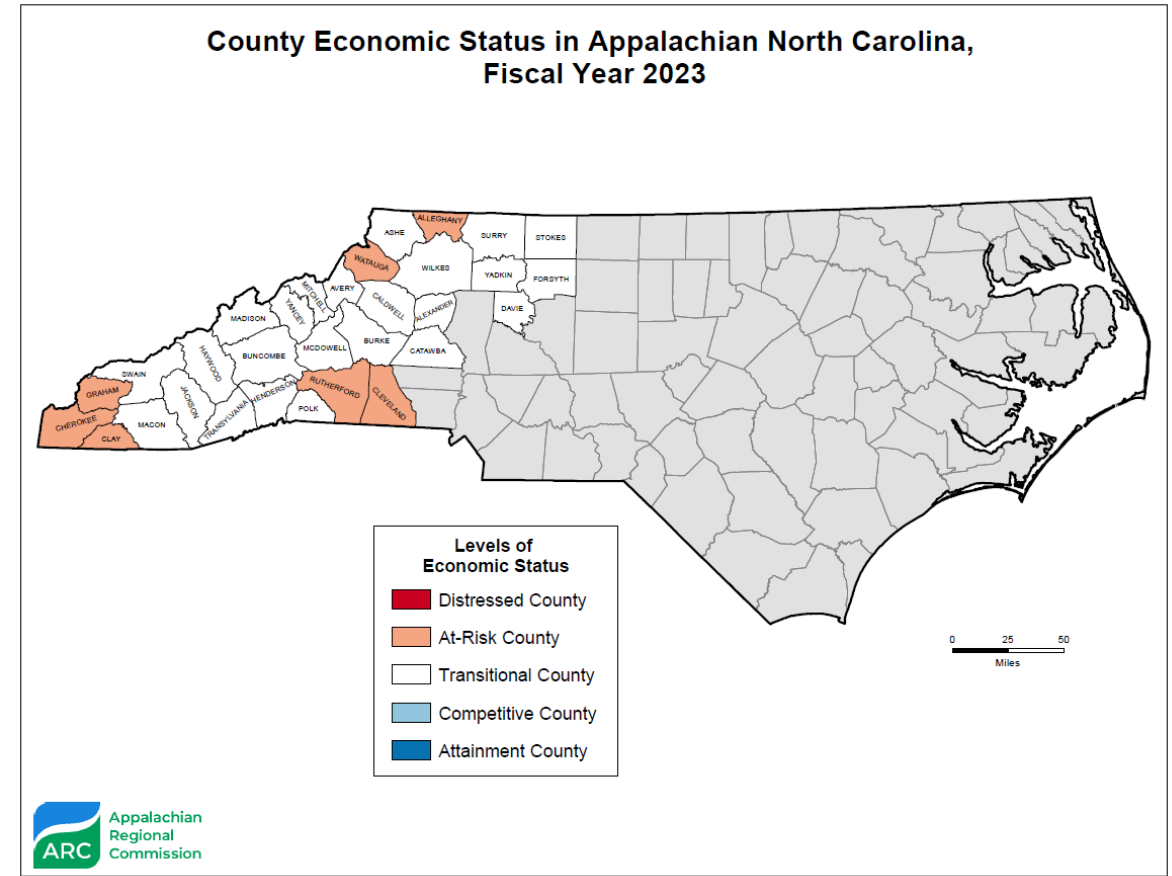
# What is Match?

- Funds or resources contributed to the project outside of ARC
- All ARC projects require match
- Acceptable match sources:
  - Applicant
  - Foundations
  - Public Sector
  - Private Sector
- Types of match:
  - Cash
  - Loans
  - Other Grants
  - In-kind donations– property, equipment, services, etc.

# Match Requirements

- ARC match rates are determined by county economic status designations

| County Designation | Max ARC | Min Match |
|--------------------|---------|-----------|
| Distressed         | 80%     | 20%       |
| At-Risk            | 70%     | 30%       |
| Transitional       | 50%     | 50%       |
| Competitive        | 30%     | 70%       |
| Attainment         | 0%      | 100%      |



# North Carolina FY 2023 County Designations

**At-Risk (7)** – Alleghany, Cherokee, Clay, Cleveland, Graham, Rutherford, and Watauga

*ARC funding is limited to 70% of the entire project cost, with a required 30% match (at minimum)*

**Transitional (24)** – Alexander, Ashe, Avery, Buncombe, Burke, Caldwell, Catawba, Davie, Forsyth, Haywood, Henderson, Jackson, McDowell, Macon, Madison, Mitchell, Polk, Stokes, Surry, Swain, Transylvania, Wilkes, Yadkin, and Yancey

*ARC funding is limited to 50% of the entire project cost, with a required 50% match (at minimum)*

## Calculating Match for multi-county projects

For multi-county projects, the required match can be determined in the following ways:

- If at least half of the counties are distressed – max 80% funding.
- If at least half of the counties are some combination of distressed and at-risk – max 70% funding.
- **Otherwise funded at the average percentage applicable to the various counties in the project, excluding attainment counties.**

# How to calculate the average match rate if less than half of the counties in the project service area are distressed and/or at-risk...

| County   | Economic Designation |
|----------|----------------------|
| Cherokee | At-Risk              |
| Clay     | At-Risk              |
| Macon    | Transitional         |
| Jackson  | Transitional         |
| Swain    | Transitional         |

| Maximum ARC Percentage   |
|--|
| 70%  |
| 70%  |
| 50%  |
| 50%  |
| 50%  |
|  |
| <b>= 290% divide by 5 = 58% ARC Funding;<br/>42% Percent Match Funding</b> |

# Match Commitment Letters

- All match must be documented through a commitment letter from the match source
- On letterhead or copy of official document
- Must include:
  - Dollar amount (or value of in-kind) committed
  - Signature of authorized individual
  - Description of in-kind match and how value was determined
  - If match is in-kind real estate, must attach copy of MAI appraisal

**\*\*Note – once project starts, you must track in-kind match (i.e. time sheets for personnel hours).**

# Supporting Documents

- Enclose pertinent supporting materials that will lead to a better understanding of the proposed project
  - Letters of support for the project from local organizations and community partners
  - Letters from local businesses supporting jobs created (if included in performance measures). **Please no form letters!**
- For Access to Capital projects, include copy of 5-year pro forma and operating plan

# Compliance and Review



# **OMB Uniform Administrative Requirements for Federal Awards**

All ARC grantees must follow federal award regulations and have written policies and procedures in place.

## [2 CFR Part 200.](#)

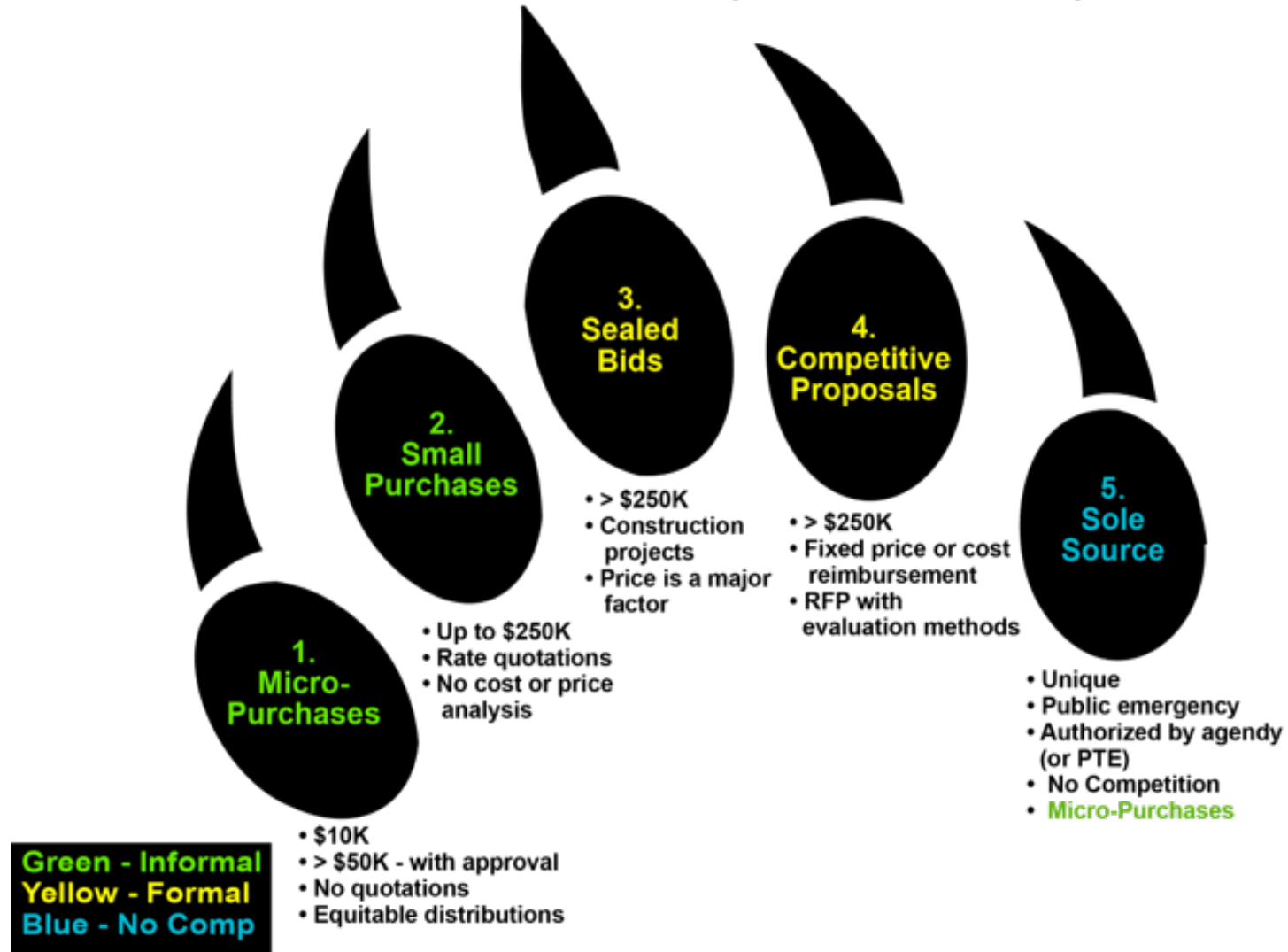
- Procurement standards
- Sub-award protocols
- Internal controls and financial management
- Record retention
- Property interests
- Conflicts of interest

# What procurement process should be used?



# Quick Reference to Procurement

## Procurement “Claw” (Section 200.320)



# Essential Takeaways on Procurement

- Follow your own written procurement rules and procedures
- Document and save everything!
  - Cost and price analysis
  - RFP and proposals received
  - Rationale for vendor selection
- Avoid even the appearance of conflict of interest

# What happens after the state transmits the applications to ARC for final review?

- ✓ Application logged into ARCnet; project is assigned to an ARC project coordinator for initial review and prep for final review and approval.
- ✓ All those who will work on the project create an account in ARCnet and designates project roles.

***Very Important to designate project authorized representative and include email addresses for all contacts!***

- ✓ During the application review, your ARC project coordinator may need to contact you and your state program manager with questions about the project and/or request revisions or additional documents. ***Please submit all requested changes/documents in one email message to your ARC project coordinator and copy to state program manager***

## **What happens after the state transmits the applications to ARC for final review? Cont.**

- ✓ **Approved applicants receive email notification from OGC with the Grant Administration Manual and a link to access the grant agreement to sign and upload to ARCnet.**
- ✓ **We send an announcement to your congressional delegation.**
- ✓ **Once the grant agreement is in place, you may begin work on your project!**

***Please read the Grant Administration Manual and share with everyone who will be involved with the administration of the project.***

# ARC In-Person Application Workshops

Coming Soon:

## ARISE/INSPIRE/POWER

- Belden, MS 2/23/23
- Knoxville, TN 2/28/23

## ARISE/POWER

- Pittsburgh, PA 3/2/23

# Resources



# Resources

ARC has the guidance you need to make your project planning and grant application a success. Please refer to the Grant Resources page on ARC's website ( [www.arc.gov](http://www.arc.gov) ) to retrieve and review:

- Basic Eligibility Requirements <https://www.arc.gov/about-arc-grants/>
- ARC's Current Strategic Plan <https://www.arc.gov/wp-content/uploads/2022/01/Appalachia-Envisioned-ARC-Strategic-Plan-FY-2022-2026.pdf>
- State Strategy Statement and Strategic Plan <https://www.arc.gov/state-plans-strategies/>
- State Program Manager Contact Information [https://www.arc.gov/state\\_partner\\_role/state-program-manager/](https://www.arc.gov/state_partner_role/state-program-manager/)
- List of Local Development Districts <https://www.arc.gov/local-development-districts/>
- ARC Project Guidelines <https://www.arc.gov/resource/arc-project-guidelines/>
- Federal Award Regulations <https://www.arc.gov/omb-grant-regulations/>
- Federal and State Basic Agencies <https://www.arc.gov/basic-agency-partners/>
- Performance Measures <https://www.arc.gov/resource/guide-to-arc-project-performance-measures/>
- County Economic Designations <https://www.arc.gov/county-economic-status-and-distressed-areas-by-state-fy-2023/>
- Calculating Match Rates <https://www.arc.gov/match-requirements-for-arc-grants/>
- Approved Project List <https://www.arc.gov/approved-arc-projects/>
- Research and Evaluation Reports <https://www.arc.gov/research-and-data/>
- Other Grant Resources <https://www.arc.gov/grant-resources/>

# Contact Information

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# Connect with ARC



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In the Region

[arc.gov/newsletter-signup](https://arc.gov/newsletter-signup)