



# NCWorks Career Center CODE OF CONDUCT

## Welcome to our NCWorks Career Center!

In order to maintain a safe and supportive environment, there are behaviors which are prohibited while you are transacting business at the Center.

### Please do not:

- Possess weapons (any type)
- Use or possess illegal drugs or alcohol
- Use obscene or abusive language/symbols
- Communicate verbal or physical threats
- Harass others
- Damage property
- Smoke or use tobacco products (includes vaping)
- Use computers or Wi-Fi for non-job- related activities
- Drink or eat in undesignated areas
- Bring pets into the facility (does not include certified service animals)
- Operate cell phones in undesignated areas
- Enter restricted areas unaccompanied

Additionally, please ensure children or other dependents are not left unattended.

For further information, please email or call: [CustomerOmbudsman@ncworks.gov](mailto:CustomerOmbudsman@ncworks.gov) (984) 236-4254

Equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with disabilities