# NCWorks Customer Complaint Form

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| **Contact information**  |
| **NAME (Print):**  |  |
| **MAILING ADDRESS:**  |  |
| **CITY:**  | **STATE:**  | **ZIP:**  |
| **PHONE NO.:** | **EMAIL:** |
|  |
| **Date of Incident:**  | Date submitted: |
| **CAREER CENTER NAME AND LOCATION(S) Where the incident occurred:** |
| Provide a clear and concise statement of the facts and dates describing the alleged violation.    |
| What is the provision(s) of WIOA, Federal regulations, State laws or regulations, grant, or other agreements under WIOA believed to have been violated? |
| Indicate how those individuals did not comply with WIOA law, regulation, or contract.   |
| Specify the remedy sought by the complainant. |

NOTE: This form does not apply to any individuals affiliated with the Migrant Seasonal Farm Worker (MFSW) Program. For information on the MFSW program or to speak with the DWS monitor advocate, please contact 919-814-0463 or DWS\_StateMonitorAdvocate@nccommerce.com.