

	NCWorks Commission
	NCWorks Commission Policy Statement Number: CPS 01-2024
	Date: February 14, 2024
	Subject: Workforce Innovation and Opportunity Act (WIOA) Comprehensive Four-Year Title I Plan Instructions for Program Years 2024 - 2028
	From:  <hr style="width: 30%; margin: auto;"/> Tom B. Rabon, Jr. Chair, NCWorks Commission

Purpose: To transmit the N.C. Division of Workforce Solutions’ (DWS) Workforce Innovation and Opportunity Act (WIOA) Title I Comprehensive Four-Year Plan Instructions for Program Years 2024 - 2028.

Background: North Carolina requires each Local Area Workforce Development Board (WDB), in partnership with the Chief Local Elected Official (CLEO), to develop and submit a comprehensive four-year plan to include board membership. [WIOA 108(a)]

The local plan shall support the strategy described in the State Unified Plan in accordance with section 102(b)(1)(E) and otherwise be consistent with the State Unified Plan. If the local area is part of a planning region, the local board shall comply with section 106(c) in the preparation and submission of a regional plan. The DWS requires each Workforce Development Board to prepare the local plan to reflect changes in labor market and economic conditions or other factors affecting the implementation of the local plan. [WIOA Section 108(a)].

The Comprehensive Local Area Plan serves to:

- Provide a strategic framework for workforce development,
- Align with state vision and goals,
- Outline regional and local workforce analyses and strategies,
- Foster regional collaboration to meet the needs of regional economies,
- Define connections with workforce development partners,
- Enhance access to high quality services through the NCWorks Career Center system,
- Meet federal WIOA requirements,
- Outline operational details of administering federal funds, and
- Provide a basis of accountability through monitoring and audit reviews.

The Comprehensive Four-Year Plan requirements set the foundation for WIOA principles by fostering strategic alignment, improving service integration and ensuring that the workforce system is industry relevant. Plans will include evidence of response to economic needs of the local areas and matching employers with skilled workers. Local Area WDBs are to engage partners to develop and implement regionally identified workforce development priorities and efficient, quality service delivery that maximizes financial and human resources.

Local Area WDBs should reference the Workforce Innovation and Opportunity Act, Public Law 113-128, enacted July 22, 2014. Additional information is available at the U.S. Department of Labor Employment and Training Administration website: www.doleta.gov.

Plans are reviewed by the DWS and NCWorks Commission staff. Upon completion of Plan reviews and the resolution of any concerns, as applicable, fully compliant Plans will be given Final Approval. Approval letters are distributed through Workforce Information System Enterprise (WISE). Local WDBs must have a compliant workforce board in place to receive Final Plan Approval and distribution of formula WIOA program year funding. [WIOA Section 108(e)]

Action:

Local Area WDBs are to follow the attached instructions for the development of the Comprehensive Local Area Plan for July 1, 2024 through June 30, 2028.

Completed PY 2024 - 2028 Comprehensive Local Area Plans are due to the DWS by **May 1, 2024** and are to be submitted in the Workforce Information System Enterprise (WISE).

Each Plan attachment must be submitted and labeled separately in either Word or PDF format. Attachments not submitted separately will not be accepted.

Forms requiring original signatures may be mailed to the local Board's assigned Planner at: N.C. Division of Workforce Solutions, 4316 Mail Services Center, Raleigh, NC 27699-4316. Hand delivered documents may be left at 313 Chapanoke Road, Suite 120, Raleigh, NC 27603.

Effective Date: February 14, 2024

Expiration: June 30, 2028

Contact: DWS Planner

Attachments:

1. WIOA Comprehensive Four-Year Title I Plan for PY 2024 - 2028
2. WIOA Comprehensive Four-Year Title I Plan for PY 2024 - 2028 Attachments