

	NCWorks Commission
	NCWorks Commission Policy Statement Number: CPS 11-2021, Change 1
	Date: November 8, 2023
	Subject: Eligible Training Provider Guidelines, Penalties, Appeal Process and Performance Reporting
	From: <div style="text-align: center;"> <hr style="width: 30%; margin: 0 auto;"/> Tom B. Rabon, Jr. Chair, NCWorks Commission </div>

Purpose: To provide eligibility criteria, biennial certification procedures, penalties, and appeals processes for implementing Eligible Training Provider (ETP) requirements in accordance with the Workforce Innovation and Opportunity Act (WIOA) of 2014. These guidelines are applicable to providers of occupational skills training services for adults, dislocated workers, youth, and other populations as defined by WIOA Title 1-B.

This Commission Policy Statement rescinds CPS 11-2021 and provides updates for the following: definition of Out of State Providers, documentation needed for eligibility determination, performance data for continued eligibility, insufficient performance data, and provides information on the appeals process.

This Commission Policy Statement and the procedures herein supersede all previous policies, procedures, and guidelines regarding Eligible Training Provider Guidelines, Penalties, Appeal Processes, and Performance Reporting.

Background: WIOA seeks to promote an environment that fosters customer choice in education and training through data transparency in performance accountability. Such an environment will enhance the quality of customers' choices in the attainment of skills, credentials, certificates, and diplomas that will lead to employment in occupations that are in demand in the local economy. WIOA sets forth the requirements and general processes by which training providers and programs can be included on the State Eligible Training Provider List (ETPL) by validating that all listed providers and their programs meet minimum State standards.

Action: Effective immediately, Local Area Workforce Development Boards (WDBs) should utilize the attached guidelines in the review and approval of training providers and their programs of study. In addition, all Local Area WDBs shall create or update existing policies to ensure compliance with this CPS.

Effective Date: Immediately

Expiration: Indefinite

Contact: DWS Director of Performance or ETP Program Coordinator

Attachment: Eligible Training Provider Guidelines

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