## NCWorks Career Center CODE OF CONDUCT

## Welcome to our NCWorks Career Center!

In order to maintain a safe and supportive environment, please note the following behaviors which are prohibited while you are transacting business at the Center:

- Possession of weapons (any type)
- Usage or possession of illegal drugs or alcohol
- Abusive language
- Verbal or physical threats
- Harassment
- Damaging property
- Smoking or use of tobacco products (including e-cigarettes)
- Use of computers or WiFi for non-job-related activities

- Wearing inappropriate or offensive attire
- Drinking or eating in undesignated areas
- Leaving children or other dependents unattended
- Bringing pets into the facility (does not include certified service animals)
- Operating cell phones in undesignated areas
- Entering restricted areas unaccompanied

For further information, please email or call: DWSML\_CustomerOmbudsman@nccommerce.com | (919) 814-0303

